

# **ST. VRAIN LAKES METROPOLITAN DISTRICT NOS. 1, 3 & 4**

## **NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expiration</u></b>
Christopher Bremner	President	May 2025
Brandon Curiel	Assistant Secretary	May 2027
Lyndsey Paavilainen	Secretary	May 2027
Neil Simpson	Treasurer	May 2025
Anastasia Urban	Assistant Secretary	May 2027

**Date: November 14, 2023 (Tuesday)**

**Time: 7:30 P.M.**

**Place: ZOOM & Teleconference**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89148268766?pwd=WEpWbFVYVWltZGVhNWWh1WG53dklXZz09>

Webinar ID: 891 4826 8766; Passcode: 929703

Telephone: 1 719 359 4580, OR 1 669 444 9171 US

### **I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Disclosure of any Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment. (Limited to 3-Minutes Per Person).
- E. Director Comment.
- F. Report from District No. 2 Board of Directors.

### **II. CONSENT AGENDA**

- A. Approval of Minutes – October 10, 2023, Regular Meeting.
- B. Ratification of Payment of Claims.
- C. Ratification of Contract Modifications.

### **III. DISTRICT MANAGER ITEMS**

- A. District Manager's Report.
- B. MSI Report.
- C. Consider Approval of 2024 Master Service Agreements with Operations and Maintenance Service Contractors.
  - i. Affordable Pest Control
  - ii. American Mechanical Services
  - iii. Cam Services

Professionally Managed by:  
Pinnacle Consulting Group, Inc.  
550 W. Eisenhower, Loveland, CO 80537  
Phone: 970-617-2466 | FAX: 970-669-3612  
District Email: STVLMDadmin@pcgi.com  
District Website: www.svlmd-barefootlakes.com

- iv. Denver Commercial Property Services
- v. Environmental Designs, Inc.
- vi. Foothills Landscape Management
- vii. Guardian Construction
- viii. High Plains Environmental
- ix. Muttley's Maid or Rinn Valley Services
- x. Solitude Lake Management
- xi. Star Playgrounds
- xii. SWPPP-Storm Water Pollution Prevention Plan
- xiii. Aquatic Chemical Solutions – Cove operations
- xiv. Cintas – Cove operations
- xv. Commercial Electronics Systems – Cove operations
- xvi. Fish Window Cleaning – Cove operations
- xvii. Hillyard Chemicals – Cove operations
- xviii. Pro Sec – Cove operations
- xix. Pure Water Dynamics – Cove operations
- xx. Sport & Fitness Commercial Gym Equipment – Cove operations
- xxi. Stratus Janitorial – Cove operations
- xxii. Treatment Tech – Cove operations

- D. Consider Authorization of District Manager to Execute 2024 Independent Contractor Agreements with Approved Operations and Maintenance Service Contractors within the Approved 2024 Budget.
- E. Consider Fourth Amended and Restated Resolution Concerning Authorization for Approval of Contracts and Payment of Claims.
- F. Consider Approval of Agreement with The Management Trust for Community Management Services.
- G. Discuss Age Limitations for Fitness Center.

#### **IV. CAPITAL INFRASTRUCTURE ITEMS**

- A. Capital Project Manager Update.
- B. Consider Approval of Cost Acceptance Resolution. (Filing 4 Infrastructure)
- C. Consider Approval of Cost Acceptance and Infrastructure Acquisition Resolution. (Filing 4 Landscaping)
- D. Consider Approval of Cost Acceptance and Infrastructure Acquisition Resolution. (Filing 5 Landscaping)
- E. Consider Approval of Cost Acceptance Resolution. (Filing 5 Infrastructure)
- F. Update Regarding Barefoot Lakes Filing 6 Landscape Project.

#### **V. FINANCIAL ITEMS**

- A. Review Unaudited Financial Statements for the period ending September 30, 2023.
- B. Public Hearing regarding the Proposed Amended 2023 Budgets.
- C. Consider Adoption of Amended 2023 Budgets; Consideration and Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.

- D. Public Hearing regarding the Proposed 2024 Budgets.
- E. Consider Adoption of 2024 Budgets; Consideration and Approval of Resolutions to Adopt Budgets; Certify Mill Levies and Appropriate Sums of Money.
- F. Discuss Additional Authorized Signers on Bill.com.
- G. Consider Proposals for 2024 Audit Services.

**VI. LEGAL ITEMS**

- A. Discuss and Provide Direction to Altitude Community Law Regarding Account in Collection and Covenant Violation Matter.
- B. Consider Approval of Amended and Restated Contribution Agreement with Barefoot LLC
- C. Consider Adoption of Annual Administrative Resolution. (2024)
- D. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District.
- E. Consider Approval of Amended and Restated Fee Resolution.

- VII. EXECUTIVE SESSION** – Executive Session of the Board of Directors of District No. 1 pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to a covenant violation case.

**VIII. DIRECTOR ITEMS**

**IX. OTHER MATTERS**

**X. ADJOURNMENT**

***\*\*\*The next Regular Meeting is scheduled for February 13, 2024\*\*\****